

From: Jeff Funai

Sent: Tuesday, April 17, 2018 3:35 PM

To: Barbara Babbitt <Bbabbitt@cityofgreen.org>

Cc: wchris@rlblp.com; Lisa Sexton <lsexton@cityofgreen.org>; Wayne Wiethe <WWiethe@cityofgreen.org>; Valerie Wax Carr <vwaxcarr@cityofgreen.org>; Paul Pickett <PPickett@cityofgreen.org>; Chris Humphrey <Chumphrey@cityofgreen.org>; Gerard Neugebauer <GNeugebauer@cityofgreen.org>; Molly Kapeluck <Mkapeluck@cityofgreen.org>

Subject: RE: Station 3 Architect Agreement

Ms. Babbitt,

I am writing to you in regard to Resolution 2018-R34. This is the resolution authorizing the Mayor to enter into a contract with Prime AE for phase 1 design of Fire Station #3. This is the phase where they come in and survey the department, our existing stations, staffing and equipment and guide us through a series of questions to determine square footage, usage, general layout etc. Given that this first phase of the work is to be completed by June 1, I would like you to consider a second reading passage so we can get them moving. Unfortunately, I will not be able to join you for the meeting Tuesday, but the rest of the Administration will be there and should be able to answer any questions you or the other Council members may have.

Please let me know if there is anything I can answer or assist with prior to the meeting.

Thanks,

Jeff Funai

Chief

City of Green Fire Division

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