



# City of Green Request for Legislation

Date: 8/17/2022

## PART 1- General Information

Subject of Requested Legislation:

A RESOLUTION AUTHORIZING THE CITY OF GREEN TO ENTER INTO AN AGREEMENT WITH GUIDE STUDIO, INC.  
FOR THE SYSTEMWIDE WAYFINDING SIGNS PROJECT,  
MAKING AN APPROPRIATION, AND DECLARING AN EMERGENCY.

Department/Division: Service/Parks Requestor: Valerie Wax Carr

If applicable, previous legislation on this subject (reference ordinance/resolution number):

Purpose/Objective of Legislation:

City desires to enter into a professional services agreement with Guide Studio, Inc.  
to develop and design standard identification and wayfinding signage for the parks system  
Proposed and discussed part of 2022 Parks CIP

Additional appropriation request of \$9,000

Number of Exhibits: 1 \*Please make sure all Exhibits are attached and named

Are you requesting **First** Reading Passage:

YES

NO

Note: Deadline for first reading request below.

Are you requesting **Second** Reading Passage:

YES

NO

Reason:

Is this reason included in the body of your legislation?

YES

NO

## PART 2- Financial Information

Does this legislation directly involve the expenditure of funds?

YES

NO

Was this expenditure budgeted for in the current budget?

YES

NO

If yes, what account will the expenditure come from 402-6000-53622

Total Requested Amount: \$ 29,000

## PART 3- Signatures: (Must be completed in order)

1). Valerie Wax Carr

Dept/Division Requestor

2). Steve Schmidt

Finance Approval

3). 

Law Director

\*Please CC the Council Clerk on all legislation requests

\*\*Important: In order to have requests for legislation processed timely, members of the Administration must provide a properly completed Request for Legislation including all supporting documentation and information **no later than 12:00 p.m. on the Tuesday preceding the Council meeting at which they intend to introduce the piece.** If you are requesting a first reading passage, legislation must be submitted no later than 8:00 a.m. on the Monday preceding the Council meeting.

4/26/2022