

INTEROFFICE MEMORANDUM

TO: Bob Young, Council President
FROM: Pam Serina, HR Manager
DATE: August 5, 2019
SUBJECT: Resolution 2019-R75
First reading passage requested



The Administration is requesting first reading passage of 2019-R75, **A RESOLUTION CREATING THE POSITION OF PARKS PLANNING & DEVELOPMENT ADMINISTRATOR, ESTABLISHING A RATE OF COMPENSATION, AND DECLARING AN EMERGENCY.**

The Administration requests that the job title of Superintendent of Parks and Recreation be changed to Parks Planning and Development Administrator to reflect the focus of this position, which is planning and development rather than supervision. The City of Green Civil Service Commission has approved the re-classifying of this individual's position with the attached job description. This revision is expected to better serve the needs of our City parks.

Thank you.

Pam Serina