

AGENDA

GREEN CIVIL SERVICE COMMISSION MEETING

OCTOBER 13, 2021

6:00 p.m. - CAB - CONFERENCE ROOM B

I Call to Order

II Roll Call

III Approval of the September 13, 2021 meeting minutes

IV Correspondence

- A. Expense Report ending September 30, 2021
- B. Payroll Status Form
 - a. Trent Green (Promotion to SW III)

V New Business

- A. Talent Inclusion Update
- B. Review Lieutenant letters of interest and determine who is qualified to take the upcoming lieutenant exam.
- C. Signing of the planner eligibility list
- D. Staffing Requisition Review and Signature
 - i. Service Worker II

VI Old Business

A. Eligibility List/Requisition Status:

<u>Active Eligibility Lists:</u>	<u>Open Requisitions:</u>
Secretary (Expires 3/10/2022)	Lieutenant (To test and create eligibility list) Signed 7/14/2021
Service Supervisor (Expires 3/10/2022)	GIS Administrator (To test and create eligibility list) Signed 7/14/2021
Traffic Control Tech II (Expires 5/12/2022)	Fire Medic (To test and create eligibility list) Signed 7/14/2021
Service Worker I Expires 9/13/2022	Service Worker I (To Certify Names and fill 1 position) (Signed 9/13/2021) - RESCINDED
Service Worker II Expires 9/13/2022	Service Worker II (To Certify Names and fill 2 positions) To be Signed 10/13/2021
Planner To be signed 10/13/2021	Planner - (to fill 1 position) To Certify Names To be Signed 10/13/2021

VII Motion to Adjourn