

RESOLUTION NO.: 2020-R18
SPONSOR: MAYOR NEUGEBAUER
INTRODUCED: FEBRUARY 11, 2020 **ASSIGNED TO:** Public Safety

A RESOLUTION AUTHORIZING THE MAYOR TO RE-APPLY FOR A GRANT, UNDER THE FISCAL YEAR 2019 ASSISTANCE TO FIREFIGHTERS GRANT (“AFG”), IN THE CATEGORY OF APPARATUS, FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY FOR PURCHASE OF A HEAVY RESCUE VEHICLE, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Green Fire Division is eligible under the requirements of the Department of Homeland Security to apply for a grant to assist with a purchase of a Fire Division vehicle; and

WHEREAS, the existing Fire Division Heavy Rescue truck has reached the end of its service life; and

WHEREAS, a Heavy Rescue truck for a department our size with a similar service area is identified as a priority in the AFG grant guidance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GREEN, COUNTY OF SUMMIT AND STATE OF OHIO, THAT:

SECTION ONE:

The Mayor is hereby authorized to file an application for FY 2019 Assistance to Firefighters Grant, a copy of which is attached hereto and incorporated herein as Exhibit “A”, through the U.S. Department of Homeland Security in the Apparatus category for the purchase of a Heavy Rescue truck and to provide all information and documentation required to become eligible for possible funding assistance.

SECTION TWO:

Green City Council agrees to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the AFG Program if funds are awarded.

SECTION THREE:

The City of Green finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in open meetings of this Council and any deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION FOUR:

Green City Council declares this to be an emergency immediately necessary for the preservation of the public peace, health, safety, and welfare of the citizens of Green and so the deadline can be met. Provided that this legislation receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force at the earliest time allowed

ADOPTED: MARCH 10, 2020
Molly Kapeluck
Molly Kapeluck, Clerk of Council

[Signature]
Barbara Babbitt, Council President

APPROVED: March 11, 2020
[Signature]
Gerard M. Neugebauer, Mayor

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MAY FIN LAW PLAN ENG
SVCE FIRE PARK ZONE HR

ENACTED EFFECTIVE: March 11, 2020

ON ROLL CALL: Babbitt -Aye Brandenburg -Aye DeVitis - Absent France -Aye
Shaughnessy -Aye Yeargin -Aye Young -Aye Adopted 6-0

Suburbanite publication on March 20 and March 27, 2020
Molly Kapeluck
Molly Kapeluck, Clerk of Council

02/06/2020 Approved as to form and content by Lisa Carey Dean, Director of Law
[Signature]

CONTRACT FOR SERVICES

**City of Green Fire Department
4200 Massillon Road
North Canton, Ohio 44720
&
Gatchell Grant Resources, LLC
Vera V. Gatchell/Didi Everhart
5202 14th Street SW
Canton, Ohio 44710**

*This document represents a contractual agreement effective January 1, 2020, between **Gatchell Grant Resources, LLC** (hereinafter referred to as "GGR") and **City of Green Fire Department** (hereinafter referred to as "Fire Department").*

**Section I
Responsibilities**

Grant Advisors

Under this agreement, GGR agrees to develop a specific grant: [2019 AFG Grant for Vehicle Acquisition]. See instructions attached hereto and incorporated herein.

- In conjunction with the Fire Chief or designee, GGR will develop a proposal according to the Fire Department wishes.*
- Submit the specified grant proposal on time unless otherwise directed to by the Fire Department. Grant shall not be submitted unless approval has been given by the Fire Chief or designee in writing.*

Fire Department

The Fire Department agrees:

- Not to share any information or procedures concerning this contract or process with any other entities or their agents. In addition, the Fire Department agrees not to use this or any part of this*



grant proposal in other future grant proposals to be submitted by the Fire Department without expressed permission from GGR.

- Not to release a copy of the grant proposals or the funded grants to any individual or entity in order to protect the technology and grant design which is developed and owned by GGR. The Fire Department agrees that the grant mode, concept, and formatting are the sole property of GGR.
- To provide any aid and assistance to GGR in researching and developing the proper information necessary in order to facilitate said grant proposal.
- When the Fire Department is actually submitting the grant proposal, will do so on time and agrees not to hold GGR responsible for not submitting the grant proposal on time.
- In the event that a grant permits "administration fees", Fire Department agrees to utilize the services of GGR and not a third party source unless GGR declines the offer.

Section II Method of Payment

The Fire Department Agrees:

- All associated payments shall be made by check payable to: **Gatchell Grant Resources, LLC**
- That GGR will waive the initial non-refundable six hundred ninety five dollar (\$695.00) fee for the research, preparation and submission of the specified grant proposal. [2019 AFG Vehicle Acquisition Grant].
- An Administrative Fee of eight percent (8%) of the grant award will be paid to GGR at the time the grant contracted for is awarded by the grant funder. This amount shall not exceed three thousand dollars (\$3,000.00). It is also understood that some grant funders make payments to the awarded Fire Department over a period of time and not in a lump sum, depending on the type of grant awarded. Therefore, upon issuance of the grant award contracted for by the grant funder, the Fire Department agrees within thirty (30) days of the award date, make full payment of the eight percent (8%) fee to GGR, again not to exceed the \$3,000.00 cap. This fee is not an allowable expense through this grant and is the responsibility of the Fire Department.

GGRLLC Agrees:

- That if this grant application is not awarded, GGR will re-write the grant application the following year for FREE. The eight percent (8%) Administrative Fee still applies if awarded.
- This contract may be terminated by the Fire Department upon thirty (30) days written notice to GGR. Upon notice of termination, GGR shall be entitled to fees for work performed up to the date of receipt of the written notice of termination which is the initial payment which shall be forfeited.



- For the eight percent (8%) Administration Fee GGR agrees to assist with any draw downs, amendments, reports, closeout reports, discussions, questions or emails associated with this grant from date of award to the date the close out letter is received.
- The Fire Department has the sole discretion as to what grant that they want to apply for. However, GGR will advise as to eligibility and potential for success of grant being submitted.
- Renewal of this contract will be voluntary on the part of the Fire Department as it may choose to renew or to terminate Fire Department grant writing services.

**Section III
Agreements**

This Agreement is binding between all present and future agents of Fire Department. In the even the authority of the responsible parties detailed in the documentation of this agreement is transferred for any reason, to include occupation, retirement, disability or death, demotion, the agreement shall remain binding with Fire Department.

IN WITNESS THEREOF, all parties have caused this contract to be executed by their duly authorized officials:

CITY OF GREEN FIRE DEPARTMENT

City Mayor

Date

Fire Chief

Date

GATCHELL GRANT RESOURCES, LLC

Vera V. Gatchell

Vera V. Gatchell

Date

Diell Everhart

Diell Everhart

Date

