



City of Green Request for Legislation

Date submitted: 10/24/2024

PART 1- General Information

Introduction Date: 11/12/2024

Subject of Requested Legislation:

A RESOLUTION CREATING THE PART-TIME, NON-BARGAINING UNIT POSITION OF OUTREACH ASSOCIATE,
ESTABLISHING A PAY RANGE FOR THE NEWLY CREATED POSITION, ESTABLISHING THE POSITION
AS NON-EXEMPT AND NON-CLASSIFIED UNDER THE CIVILSERVICE RULES AND DECLARING AN EMERGENCY.

Department/Division: Safety / Fire Requestor: Assistant Chief Brad Hemphill

If applicable, previous legislation on this subject (reference ordinance/resolution number):

Purpose/Objective of Legislation:

The purpose of this legislation is to create the position of Outreach Associate.

Number of Exhibits: 1 *Please make sure all Exhibits are attached and named

Are you requesting **First** Reading Passage:

YES

NO

Note: Deadline for first reading request below.

Are you requesting **Second** Reading Passage:

YES

NO

Reason:

To meet the deadline to accept the grant award and begin the process of creating and filling the position for a potential January 1, 2025 program start date.

Is this reason included in the body of your legislation?

YES

NO

PART 2- Financial Information

Does this legislation directly involve the expenditure of funds?

YES

NO

Was this expenditure budgeted for in the current budget?

YES

NO

If yes, what account will the expenditure come from _____

Total Requested Amount: \$ _____

PART 3- Signatures: (Must be completed in order)

1). Brad Hemphill

Dept/Division Requestor

2). _____

Finance Approval

N/A

3). 

Law Director

*Please CC the Council Clerk on all legislation requests

Important: In order to have requests for legislation processed timely, members of the Administration must provide a properly completed Request for Legislation including all supporting documentation and information **no later than 12:00 p.m. on the Tuesday preceding the Council meeting at which they intend to introduce the piece. If you are requesting a first reading passage, legislation must be submitted no later than 8:00 a.m. on the Monday preceding the Council meeting.

12/27/2023