



City of Green Request for Legislation

Date: April 26, 2022

PART 1- General Information

Subject of Requested Legislation:

A RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS TELECOMMUNICATIONS EQUIPMENT AND INSTALLATION FROM MEDIANET AV, LLC.
FOR THE CITY COUNCIL CHAMBER VIDEO PRODUCTION STUDIO, MAKING AN APPROPRIATION, WAIVING COMPETITIVE BIDDING REQUIREMENTS,
DISPOSAL OF UNNEEDED EQUIPMENT BY SALE VIA ONLINE AUCTION, AND DECLARING AN EMERGENCY.

Department/Division: Communications Requestor: Valerie Wolford, Communications Manager

If applicable, previous legislation on this subject (reference ordinance/resolution number):

95-R102, 2021-R36, 2017-R52

Purpose/Objective of Legislation:

To replace the aging equipment in the Green City Council Video Production Studio with new, equipment to continue to provide livestreaming and recording of public meetings.

Number of Exhibits: 1

**Please make sure all Exhibits are attached and named*

Are you requesting **First** Reading Passage:

YES ☐

NO ☒

Note: Deadline for first reading request below.

Are you requesting **Second** Reading Passage:

YES ☒

NO ☐

Reason:

Second reading is requested to permit MediaNet AV to purchase the components in late May for installation/set-up in City Council Chambers during Council Summer Break in July. The installation process is anticipated to take two weeks.

Is this reason included in the body of your legislation?

YES ☒

NO ☐

PART 2- Financial Information

Does this legislation directly involve the expenditure of funds?

YES ☒

NO ☐

Was this expenditure budgeted for in the current budget?

YES ☐

NO ☒

If yes, what account will the expenditure come from Acct# 234-1400-53640

Total Requested Amount: \$85,000

PART 3- Signatures: (Must be completed in order)

1). Valerie Wolford

Dept/Division Requestor

2). Steven Schmidt

Finance Approval

3).

Law Director

**Please CC the Council Clerk on all legislation requests*

****Important:** In order to have requests for legislation processed timely, members of the Administration must provide a properly completed Request for Legislation including all supporting documentation and information **no later than 12:00 p.m. on the Tuesday preceding the Council meeting at which they intend to introduce the piece.** If you are requesting a first reading passage, legislation must be submitted no later than 8:00 a.m. on the Monday preceding the Council meeting.

4/26/2022