

AGENDA

GREEN CIVIL SERVICE COMMISSION MEETING

NOVEMBER 7, 2025

1:00 p.m. – CAB – CONFERENCE ROOM B

I **Call to Order**

II **Roll Call**

III Approval of the October 8, 2025 meeting minutes

IV **Correspondence**

- A. Expense Reports ending October 31, 2025
- B. DocuSign Documents
 - a. Staffing Requisitions
 - i. Payroll Clerk (to certify eligibility list and hire one)
 - b. Eligibility Lists
 - i. Payroll Clerk

V **New Business**

- A. N/A

VI **Old Business**

- A. Discussion of the Civil Service proposed rule changes
- B. Eligibility Lists/Open Requisitions:

<u>Active Eligibility Lists:</u>	<u>Open Requisitions:</u>
Code Inspector Expires 12/30/2025	Fire Captain (to hold an exam and create a list) Signed by CSC: 8/4/2025
Secretary Expires 2/07/2026	Fire Lieutenant (to certify names and promote one) Signed by CSC: 8/12/2025
Service Worker I Expires 3/17/2026	Payroll Clerk (to certify list and hire one) Signed by CSC: 10/29/2025
Service Worker II Expires 3/17/2026	
Account Clerk Expires 4/21/2026	
Fire Lieutenant Expires 4/21/2026	
Payroll Clerk Expires 10/28/2026	

VII **Motion to Adjourn**