

## INTEROFFICE MEMORANDUM

**TO:** Dave France, Council President  
**FROM:** Pam Serina, HR Manager  
**DATE:** March 1, 2022  
**SUBJECT:** Resolution 2022-R17  
First reading passage requested



The Administration is requesting first reading passage of the following legislation.

**A RESOLUTION CREATING THE POSITIONS OF BUILDING & GROUNDS MAINTENANCE WORKER I AND II, AND ESTABLISHING A RATE OF COMPENSATION, AND DECLARING AN EMERGENCY.**

While the Building & Grounds Maintenance Worker I and Building & Grounds Maintenance Worker II have existed in the AFSCME collective bargaining agreements at the City of Green, prior legislation does not specifically identify these job titles and outline the progression from a basic skill level to full competency in these areas. The City of Green desires to have these positions clearly established through legislation. Due to a retirement, the City needs to post this position so that it can be filled in early Spring 2022.

Thank you,  
*Pam Serina*