

# AGENDA

## GREEN CIVIL SERVICE COMMISSION MEETING

APRIL 9, 2025

6:00 p.m. - CAB - CONFERENCE ROOM B

I **Call to Order**

II **Roll Call**

III Approval of the March 12, 2025 meeting minutes

IV **Correspondence**

- A. Expense Reports ending March 31, 2025
- B. DocuSign Documents
  - a. Payroll Status Forms
    - i. Robert Messner (Promotion to Fire Lieutenant 3)
  - b. Eligibility Lists
    - i. Service Worker I
    - ii. Service Worker II
  - c. Staffing Requisitions
    - i. Secretary – Highway (to certify names and hire one)
    - ii. Service Worker II – Highway (to certify names and hire one)

V **New Business**

- A. N/A

VI **Old Business**

- A. Review of the Civil Service proposed rule changes – continued from March meeting
- B. Eligibility Lists/Open Requisitions:

<b><u>Active Eligibility Lists:</u></b>	<b><u>Open Requisitions:</u></b>
Parks & Rec Prog. Expires 7/08/2025	Engineering Tech (to certify names and hire one) Signed by CSC: 11/14/2024
Fire Medic Eligibility List Expires 10/12/2025	Fire Lieutenant (to conduct an exam and promote one) Signed by CSC: 1/07/2025
Engineering Technician Expires 11/1/2025	Secretary (to certify names and hire one) Signed by CSC: 3/24/2025
Code Inspector Expires 12/30/2025	Service Worker II (to certify names and hire one) Signed by CSC: 3/24/2025
Secretary Expires 2/07/2026	

VII **Motion to Adjourn**