

INTEROFFICE MEMORANDUM

TO: City Council
FROM: Steve Schmidt, Finance Director
DATE: February 1, 2019
SUBJECT: Professional Service Contracts < \$10,000



Ordinance 2018-16 requires the Mayor to notify City Council of any contracts entered into for professional services that do not exceed ten thousand dollars (\$10,000) and include detail as to whom the contract was awarded, the general purpose and amount.

Below you will find a listing of the professional service contracts recently entered into by the Mayor that is required to be reported to you under the above ordinance revision:

Vendor	Description	Maximum
Vorys, Sater, Seymour and Pease, LLP	Negotiations with American Federation of State, County and Municipal Employees (AFSCME)	\$10,000
Zashin & Rich Co, LPA	Negotiations with International Associations of Firefighters	\$10,000

Also, the Mayor will have legislation going before Council at the February 12, 2019, regular meeting requesting these law firms be approved should their services extend beyond the maximum \$10,000 contract. Their contracts will be attached to the legislation as exhibits. In addition, the Mayor will request Council to approve legal services legislation with Walter Haverfield, LLP for assistance with the Law Director charter revision.

Please let me know if you have any questions.