



# City of Green Board of Zoning Appeals

1755 Town Park Blvd \* P.O. Box 278 \* Green, OH 44232-0278

Telephone: 330-896-6605 Fax: 330-899-0469 Email: [zoning@cityofgreen.org](mailto:zoning@cityofgreen.org)

## APPEAL / VARIANCE REQUEST APPLICATION

*Applications for an Appeal or Variance request must include one copy of each:*

- 1) Completed Appeal/Variance Request Application identifying your specific request;
- 2) Fee in the amount of \$300.00;
- 3) Completed Zoning Permit Application for the proposed project, as applicable;
- 4) Optional: Supporting documentation, photos, and/or narrative statements substantiating the request;
- 5) One 11 x 17 scalable site plan showing all dimensions & setbacks, as applicable

Application Date: **8/13/2025**

Applicant Name: **Jeffrey Pritt**

Telephone: **330-592-3942**

Applicant Mailing: **6267 Caribou Dr. Clinton, OH 44216**

Subject Property Address: *(if different)*

Subject Property Parcel No.: **2813811**

Property Owner: *(if not applicant)*

Telephone: **330-592-3942**

Property Owner Mailing: **6267 Caribou Dr. Clinton, OH 44216**

### THE SPECIFIC VARIANCE OR APPEAL REQUEST MUST BE STATED BELOW.

Additional supporting documents and pages of photos may accompany your request, but the request with specific information must be stated on this form; failure to include the request statement may render your application incomplete, which may also delay scheduling of your hearing.

We are seeking a variance to install a driveway at our residence listed above. The driveway proposed will have a curb cut that is larger than standard, but is found commonly throughout our neighborhood and other areas of Green (see example attached). Our lot size, layout, and orientation to neighboring properties ensures the plan does not effect neighboring properties in any way. We have discussed the plan with neighbors who are fully in support of the expansion as it continues our efforts to beautify a formerly blighted property. The design also allows us to move a large trailer, company van (we are local small business owners) off the road and into the driveway, creating a safer environment for neighborhood residents to use bikes/walk/etc on the roadway. The plan also include small pads on the sides of the driveway for moveable planters and temporary needs like Trick-or-Treat night setup.

Applicant Signature

**8/13/2025**

Date

- Adjacent property owners and the applicant will be notified by US mail 10 days prior to the hearing.
- Supporting documentation and/or photos of the subject property/project may be brought to the hearing.
- Hearings are held at the: Central Administration Building, 1755 Town Park Blvd (located off Massillon Rd, north of Steese Rd)
- Doors open at 5:30 p.m. Hearings are scheduled consecutively in the order received, starting promptly at 6:00 p.m.

Non-refundable Fee: \$300.00

Check No: **103**

Visa MC Conf. No.:

Hearing Date: **9/18/2025**

Hearing Time: **6:00pm**

BZA22- **BZA25-0024**

Received By: **JW - RW**

## Renee Wilcox

---

**From:** John Walch  
**Sent:** Thursday, July 24, 2025 3:47 PM  
**To:** rachelk.pmc@gmail.com  
**Cc:** Paul Pickett; Caleb Dick; Renee Wilcox; Wayne Wiethe  
**Subject:** 6267 Caribou, RO25-156  
**Attachments:** ConcApronW-Curb.pdf; 6267CaribouSiteRevisionCog.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Rachel,

Per our phone conversation today that as we drove by the house in question that your crews were finishing up the new drive and apron. The permit for this work had not been issued.

Please see the attached, a revision of the plan you submitted for the new apron at 6267 Caribou we had been working on. Also is a copy of our concrete apron detail.

The form you submitted was an application for a right of way permit and we do contact the applicant when permits are ready to be issued and a bond for the work posted. The apron does not follow city standards for width, thickness, expansion joint at the right of way. The maximum apron width at the public right of way is 24'. The existing apron was wider than 24'.

Please forward this revision to the homeowner. The choice is to remove the now existing pavement at the locations indicated or apply for a variance. Applying for a variance is not a guarantee of approval to retain the now existing apron.

We have not had concrete trash receptacle pads in the past.

Thank you.

**John M. Walch**  
Engineering Technician  
Engineering Department  
City of Green

 (330) 896-5510 | (330) 701-9505 (cell)  
 [jwalch@cityofgreen.org](mailto:jwalch@cityofgreen.org)  
 [cityofgreen.org](http://cityofgreen.org)  
 [1755 Town Park Blvd](#)





## RIGHT OF WAY PROJECT PERMIT APPLICATION

Green Zoning Department  
1755 Town Park Blvd \* P.O. Box 278 \* Green, OH 44232-0278

Telephone: 330-896-6605  
Fax: 330-896-6606  
Email: [zoning@cityofgreen.org](mailto:zoning@cityofgreen.org)

Give OUPS 48 hour notice: 800-362-2764

Complete & submit this application to Green Zoning along with a PROJECT DRAWING WITH DIMENSIONS (no larger than 11 x 17) a minimum of 14 days prior to project start. The Engineering Dept. will review the submittal and establish a bond amount. Zoning will contact you when the permit has been processed and ready to issue.

Road Opening permit for any above or below ground work within the public right of way, fee is \$40. A hard Surface Apron fee is \$25.

**Cash bonds must be submitted in the form of a Money Order or Certified Check payable to City of Green.**

**MAXIMUM DRIVEWAY WIDTH IS 24' WITHIN 10' OF THE ROAD RIGHT-OF-WAY**

**When Checking the status of your permit application, contact:**

Zoning Division 330-896-6605 [zoning@cityofgreen.org](mailto:zoning@cityofgreen.org)

**PROJECT ADDRESS:** 6267 Caribou Dr, Clinton, OH

DATE:

Contractor: PMC Concrete

Tel: 330-217-9749

Mailing Address: 337 E Steels Corners Rd, Cuyahoga Falls, OH 44224

Project/Field Contact: Rachel Kishel

Cell: 330-217-9749

Property Owner: Jeffrey Pritt

Tel:

Email Address: [rachelk.pmc@gmail.com](mailto:rachelk.pmc@gmail.com)

**CONSTRUCTION PROJECT:** ☒ Apron – width at ROW line 56 ft ☐ Curb ☐ Sidewalk ☐ Culvert ☐ Ditch Enclosure ☐ Stormwater

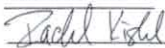
☐ Sanitary Sewer ☐ Septic ☐ Water-Public ☐ Gas ☐ Electric ☐ Telecom ☐ Tree ☐ Other

**SPECIFIC PROJECT DETAILS & EXPLANATION** ☐ New ☒ Reconstruction: **Attach Accompanying Plans or Sketches**

Widening the apron, tear and replace driveway and walkways by the house.

The application and plan/project information is accurate and true; if any facet of the project changes at any time, I will notify the Engineering Department immediately for direction and approval.

**Applicant signature:**



Cell: 330-217-9749

**Applicant printed name:**

Rachel Kishel

Date: 7/10/25

**Contact to Pickup Permit:** Rachel Kishel

Date: Rachel Kishel

**ANY MATERIALS INSTALLED NOT SPECIFIED IN THE CITY OF GREEN RIGHT OF WAY DETAILS, MAYBE REMOVED BY THE CITY OF GREEN WITHOUT COMPENSATION .**

**CONTACT ENGINEERING DEPT AT 330-896-5510 A MINIMUM OF 48 HOURS PRIOR TO ANY CONSTRUCTION IN THE RIGHT OF WAY OR EASEMENT FOR PRE & POST INSPECTIONS**