



# City of Green

Central Administration  
Building  
1755 Town Park Blvd.  
PO Box 278  
Green, OH 44232

## Meeting Minutes Summary

### Historic Preservation Commission

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Thursday, June 27, 2024

6:00 PM

Council Chambers

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#### I. Call To Order

#### II. Roll Call

**Present** 4 - Commissioner James Schweikert, Commissioner Charles Schreckenberger, Commissioner Mary Tanner, and Commissioner Susan B. Allen

**Absent** 1 - Commissioner Carmen Penedo

Also present:

Wayne Wiethe, Director of Planning

Sarah Haring, Community Development Administrator

Mindy Lawrence, Secretary

#### III. Approval of Minutes - April 25, 2024

**A motion was made by Commissioner Schweikert, seconded by Commissioner Tanner, to approve the meeting minutes as submitted. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Schweikert, Commissioner Schreckenberger, Commissioner Tanner and Commissioner Allen

**Absent:** 1 - Commissioner Penedo

**Attachments:** [4-25-24 HPC Meeting Minutes](#)

#### IV. COA 24-02 Greensburg Cemetery Columbaria Project

**Chrissy Lingenfelter, Deputy Director of Public Service**

**Attachments:** [COA 24-02R Planning Staff Report](#)

[Columbarium Layout Fully Phased](#)

[Greensburg Cemetery Proposed Parking Layout](#)

[Greensburg Cemetery Columbarium Landscaping Plan](#)

The representative for this project was Chrissy Lingenfelter, Deputy Director of Public Service for the City of Green. She stated the bench layout for the project that was shown on the original drawing was to show context and scale. They will be placing 3 benches on each patio, with the first phase they will only place one bench (at this time) where it makes the most sense to create the moment of sanctuary for families. She stated they will be providing an ADA parking space on the west side of the south patio where the drive will be flush with the patio. As the project progresses they will provide another parking space on the east side if necessary. She showed samples of the brick and granite that will be used for the project. She stated the brick on the patios will match the brick pillars at the entrance of the cemetery. The brick pattern on the patios will be a running bond and the pattern on both patios will match. She stated that the black and grey granite are very traditional cemetery colors and both will be polished. She stated the engraving will be included in the niche cost and the city will coordinate the engraving. Samples for the font have been provided and they would like to keep it traditional. For the landscaping they will have a 4' mulch bed around each patio and described the types of plantings they are planning to provide. The last item is the consideration for flags. She stated they work with the Summit County of Veteran's Services, they are the group that place the flags on all the memorials in Greensburg and East Liberty cemeteries. The city will work with them to see where the best area is to place the flags for the veterans.

Commissioner Allen asked if they had picked a font for the engraving. Ms. Lingenfelter said no, but they are open to any input. Commissioner Schreckenberger stated that given the cemetery is historical, they would like to keep it traditional and stated that he likes font number one that is presented on the samples they were given. There was some discussion regarding font types, samples of materials and questions they had regarding the project and the design guidelines the commission goes by.

A motion was made to accept the certificate as it has been presented. The motion was seconded.

The vote was 4-0; the motion carried.

**A motion was made by Commissioner Allen, seconded by Commissioner Schweikert, to approve the project. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Schweikert, Commissioner Schreckenberger, Commissioner Tanner and Commissioner Allen

**Absent:** 1 - Commissioner Penedo

## V. Green Historical Society Report

No report.

## VI. Planning Liaison Report

Ms. Haring gave a brief update.

**VII. Adjournment**

The meeting was adjourned at 6:18 pm.

\*\*Once approved by the Historic Preservation Commission, this official written summary of the meeting minutes shall become a permanent record.

Approved by:

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Charles Schreckenberger, Chair

Date

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Mindy Lawrence, Secretary

Date