

**GREEN CIVIL SERVICE COMMISSION
MEETING MINUTES
MARCH 11, 2020**

Mr. Robert Calderone called the meeting to order at 6:00pm and noted Mr. Clark “Chip” Westfall was present. Also present was Pam Serina and Melinda Svenson from Human Resources. Mrs. Kimberly Baer was not present.

MINUTES

Commission reviewed the February 12, 2020 meeting minutes. Mr. Westfall made a motion to approve and Mr. Calderone seconded the motion.

CORRESPONDENCE

- Commission reviewed the expense report ending February 28, 2020. Pam Serina stated there were no changes in the expense report from the prior month.
- Commission reviewed discipline forms for four Fire Medic employees. Pursuant to Civil Service Rule 12.2, Disciplinary Action for up to Twenty-four (24) Hours, the Fire disciplines are not appealable to the Commission due to only being twenty-four hour suspensions.
 - Commission reviewed and signed the payroll status forms relating to the twenty-four hour suspensions.
- Commission reviewed and signed the following Payroll Status Forms:
 - Samuel Sprankle, Fire Medic (New Hire)
 - Garren Weigand, Fire Medic (New Hire)
 - Shiloh Bailey, Fire Medic (New Hire)
 - Kevin Atkinson, Fire Medic (New Hire)
 - James Chapman, Fire Medic (New Hire)
 - Robert Evans, Fire Medic (New Hire)
 - Alec Williamson, Fire Medic (New Hire)
 - Kelly Clark, Fire Medic (New Hire)

NEW BUSINESS

- Commission members reviewed the 2019 Civil Service Commission Annual Report of Activities. Mr. Calderone signed the report. Melinda told the Commission she would be submitting the report to the State Personnel Board of Review along with the latest Civil Service Rule revisions and City of Green Charter.

OLD BUSINESS

- N/A

NEXT MEETING:

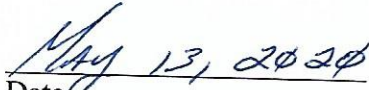
The next Civil Service Commission meeting is scheduled for April 8, 2020 at 6:00pm.

There being no further business, Mr. Calderone motioned for the meeting to adjourn and Mr. Westfall seconded this motion. The meeting adjourned at 6:09pm.

Respectfully submitted,


Melinda Svenson


Robert Calderone, Chair


Date

Kimberly Baer, Co-Chair

Clark Westfall, Member

Date

Date