



City of Green

Interoffice Memorandum
City of Green
Public Service Department

To: City Council
Cc: Mayor Neugebauer, Lisa Carey Dean, Steve Schmidt
From: Valerie Wax Carr, Director of Public Service *me*
Date: Nov. 2, 2021
Subject: Appropriation Transfer Request – Parks minor capital

The Pavement Maintenance Project within the Parks Capital (402-6000-53631) was budgeted at \$60,000. We were pleasantly surprised with very good pricing at the time of bidding. The project is complete with an unencumbered balance \$29,310.

As you are aware, we have a new Parks Supervisor that started with us in May of this year. He has had some time to evaluate the needs of the division, particularly in equipment. These purchases should prove to decrease labor hours in areas of park maintenance and operations, increase the level of quality maintenance of the parks, and creating a more enjoyable experience for park visitors. More importantly, these are items that have secure pricing at this time, and we have been advised we will see price increases in 2022. Therefore, we would like to purchase still this year.

Since we have such a large, unencumbered balance we would like to make some of these purchases still this year. Attached please find a spreadsheet detailing the purchases and reason for the purchase.

Thank you in advance for your consideration, please let me know if you have any questions.

A	B	C	D	E	F	G	H
1							
2							
3	Debit	\$ 28,535.11	402-6000-53631				
4	Credit	\$ 28,535.11	402-6000-53640				
5							
6							
7	Leaf Blower	Ventrac Turbine Blower Attachment	\$ 5,863.00	1	\$ 5,863.00	Sourcewell Contract #031121-TTC-2	Currently the Parks Division does not have any attachment that allows us to blow large quantities of leaf/debris during the year, especially in the fall. We are using backpack blowers and multiple staff to accomplish this during the season. This would help reduce staff hours and be much more efficient.
8	Mower	36" Walk Behind Mower - Hustler	\$ 5,434.50	1	\$ 5,434.50	STS #800903	Currently, we use a 21" push mower to use on Town Park Boulevard Islands, small common areas and other park "tight spots". These units provide ease of use, speed, and optional mowing attachments to make our maintenance procedures more efficient.
9	Boat Motor	Fresh Water Transom Mounted Electric Boat Motor	\$ 259.95	1	\$ 260.95		Recently, we purchased a used John Boat to service our ponds, fountains, and other structures. This unit would allow for safe maneuvering and provide stability while servicing our pond amenities.
10	Power Rake	Mini Skid Steer 48" Power Rake-Harley	\$ 7,616.33	1	\$ 7,616.33	Sourcewell Contract #031721-MBI	We can utilize this unit within all of our parks for new construction, turf renovation, ballfield maintenance, trail enhancement, and our gravel parking lots. We can even utilize this unit for dethatching large turf areas. Highway and stormwater operations can also use the HarleyRake for turf restoration related to their projects.
11	Tool Box	Pull out Tool Box - Truck Bed	\$ 1,449.99	1	\$ 1,449.99		
12	Mower Weed Trimmer	Peco ZT-3000 Z-Trimmer	\$ 426.50	1	\$ 426.50		The trimmer attaches to the mower allowing the mower operator to string trim around ballfield fences and buildings without having to get off the mower and weed whip. This piece of equipment can also be used along open fence lines, reducing labor hours and increasing productivity. However, it is not recommended to be used around cemetery grave stones.
13	Back Blower	BR800 Magnum Back Blower	\$ 527.99	5	\$ 2,639.95		All these units will be used in all Parks, Planter Beds, Sport Complexes, and Facilities.
14	Hand Held Blower	BG86CE Hand-Held Blower	\$ 223.99	2	\$ 447.98		Current condition of these units is fair heading toward poor and continue to require maintenance. This will be a yearly replacement schedule program for our inventory of lawn and power equipment. We are forecasting a 3-5-year replacement schedule for all our inventory.
15	Hedge Trimmer	HS56 24" Gas Powered Hedge Trimmer	\$ 319.99	2	\$ 639.98		Note: Stihl SR 450 Mist Blower Justification - Stihl SR 450 Mist Blower is a professional 2 stroke backpack sprayer and duster that easily converts liquid to granular applications. This low-emission, fuel-efficient sprayer is easy to use for large scale applications to treat for mosquitos, flies, and other pests in your parks. Stihl SR 450 Mist Blower, manufactured by Stihl, is a professional grade backpack sprayer and duster for both liquid and solid insecticides, fertilizers, herbicides, and other granular applications. Stihl SR 450 Mist Blower is a two in one conversion mechanism for dusting and spraying granules that helps for exact measuring for dust metering. It features a more powerful engine that allows for a 20% greater spray range to previous models.
16	Pruning Saw	HT131 Pruning Saw	\$ 570.00	2	\$ 1,140.00		It is ideal for distributing liquid and solid products and Stihl SR 450 mist blower can easily be changed into misting or dusting treatments without any additional tools or equipment.
17	String Trimmer	FS 111 R String Trimmer	\$ 335.99	6	\$ 2,015.94		
18	Mist Blower	Stihl SR 450 Mist Blower	\$ 599.99	1	\$ 599.99		
19							
20							
21							
22		Total Equipment Estimates			\$ 28,535.11		
23							
24							
25							
26		Amount Available - 402-6000-53631			\$ 29,310.00		
27		Transfer Request - 402-6000-53631			\$ 28,535.11		
28		Account Balance - 402-6000-53640			\$ 20.60		
29		Balance with Transfer - 402-6000-53640			\$ 28,555.71		
30							